

Parent and Pupil Guide to Google Classroom



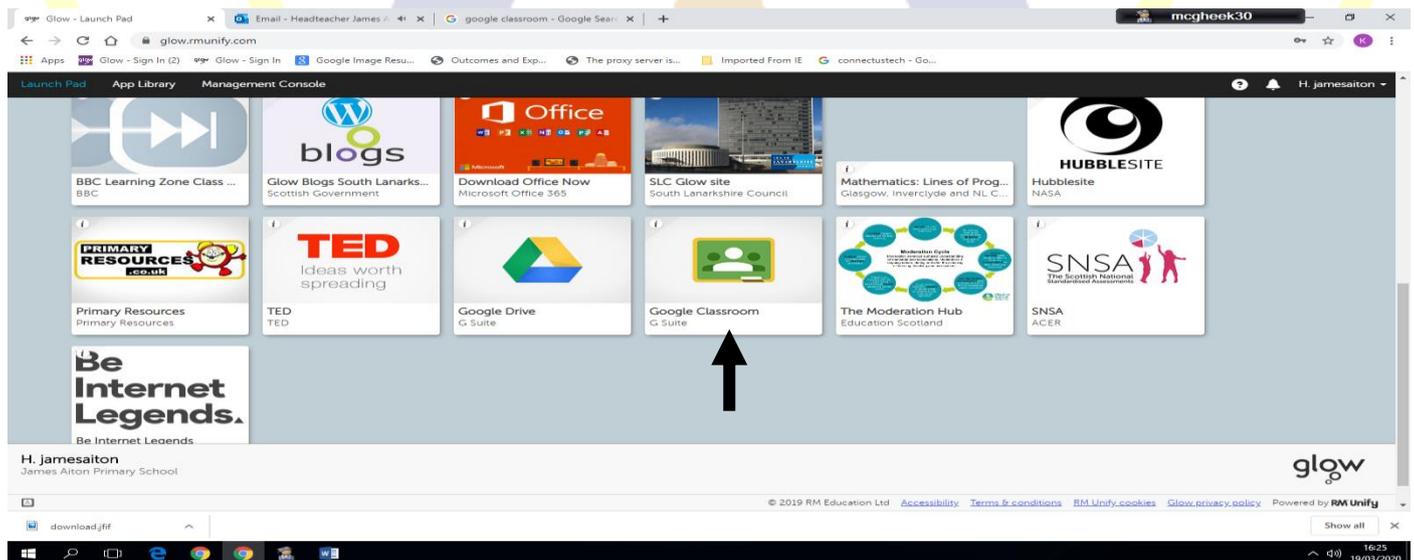
What is Google Classroom?

Many pupils will be encouraged to use Google Classroom as a resource to assist them both in the classroom and at home. Teachers can use Google Classroom to send announcements to entire classes, share resources, course notes, Powerpoints, diagrams and homework. Parents/carers can use some features of Google Classroom to help engage with and supports pupils in their home learning. It is a free resource that can be accessed from any device connected to the Internet – laptops, desktops, Chromebooks, tablets and mobile phones.

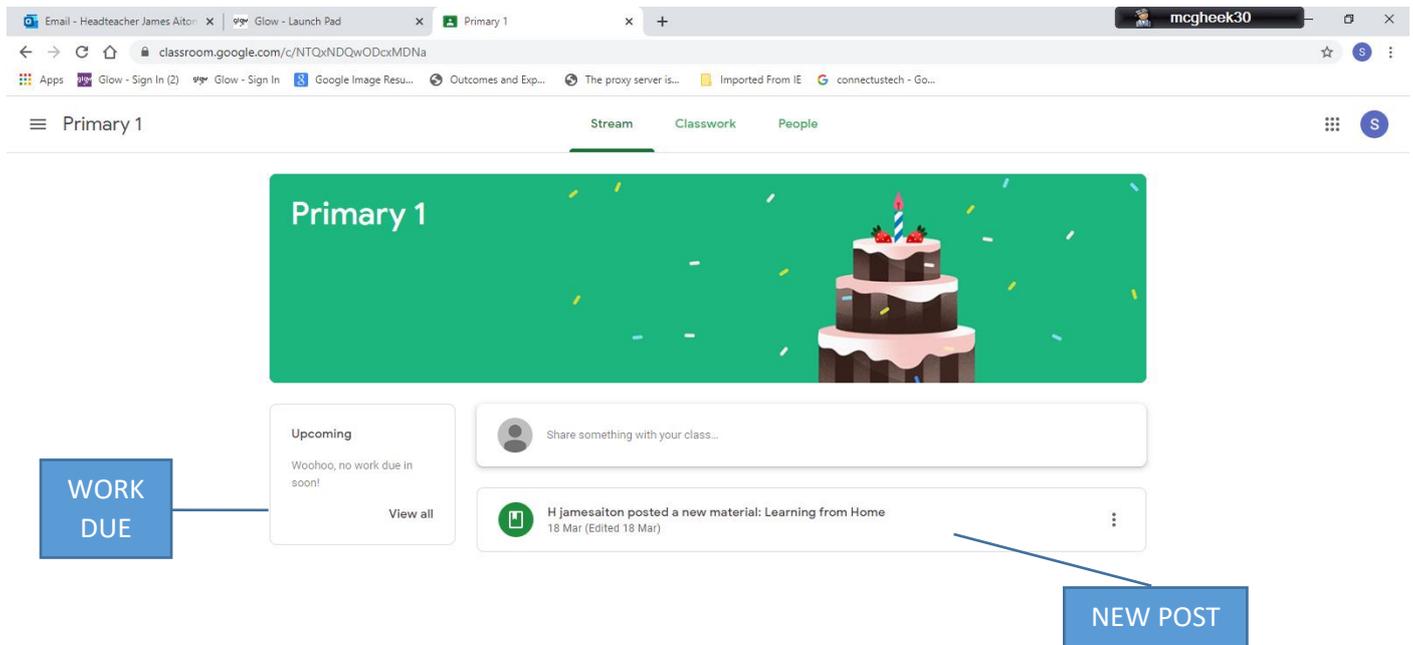
We would highly encourage pupils to demonstrate the following features of Google Classroom to their parents/carers.

Accessing Google Classroom (Search using Google – GLOW Launch Sign In)

Pupils can access Google Classroom using their Glow logins. Once they have logged in, they should scroll to the bottom of the launch pad and click on the icon for Google Classroom.



Once pupils have logged in, they will see the class overview page. The class overview page will show any class announcements, assignments (homework) or posts. The three main views are **Stream**, **Classwork** and **People**.



Stream shows a list of posts made to the classroom by teachers and pupils. This includes announcements, questions and homework/assignments.

Classwork gives an overview of the Classroom and is often where teachers share resources.

People allows other users to communicate directly with each other about their learning.

If pupils are accessing Google Classroom from a mobile device, they should download the appropriate Google Apps to make best use of the shared resources. The most useful Google apps are: **Classroom, Calendar, Docs and Drive**. All dates/times will link to your calendar.

Viewing tasks/activities

To view classwork/activities, click on **Classwork** and then **View your Work**. Click on the links to see what the teacher is asking you to do.

Once complete, send a message to the teacher, using the **People** icon on the next tab.

Any issues, please contact Mrs McGhee on gw14jamesaitonht@glow.sch.uk

